**Record of the Strategic Planning Meeting held on 28th March 2024**

**Present:** Cllr S Al-Hamdani, Cllr R Blackmore.

Mr A Fletcher, Mr K. Begley, Mr P Clegg, Mr P Sykes, Mr A Taylor.

**1, Apologies received:** Cllr B Beeley, Cllr K Dawson, Mr G Fielding, Ms G Brownridge (OMBC), Mr G Griffiths, Mr A Roughley, Mr G Whitehead

**Absent:** Cllr M Birchall, Cllr K Barton.

The meeting was not quorate so only a record was taken of the meeting.

**2, Declarations of Interest**

**None declared.**

**3, Approval of Minutes 29th February 2024**

These minutes could not be approved as the meeting was not quorate.

**4, Final summary documents**

**Cllr Al-Hamdani advised:**

**-Consultation period to run from 2nd April to 10th June – 10 weeks.**

**-the final summary documents and Consultation version of the Neighbourhood Plan had been shared electronically in advance. All the legalities had been checked with support from Ms Brownridge.**

**-60 full copies of the Plan and 12,000 copies of the Consultation document are at the printers and ready to deliver to the distribution company LGM 2nd April; distribution to take place first 2 weeks of April.**

**-All documents on the Parish Council website with just the final versions of the SEA (Strategic Environmental Assessment) and HRA (Habitat Regulations Assessment) documents to be uploaded later today.**

**-Only one final amendment to the Plan regarding Fletcher’s Mill.**

**-Online Consultation version prepared by Typeform.**

**- invoices for printing and distribution received.**

**-Freepost set up invoiced; but can only estimate the actual costs of return postage following consultation.**

**-SPC does have some funds allocated to this project if required.**

**-Press release will go out 2 April.**

**-Consultation meeting moved from 9th to 16th April, Civic Hall, 7pm. Clerk not available, no security required.**

**There was some discussion around a press release that hadn’t given the full picture of the consultation. Cllr Al-Hamdani will arrange a conversation with the reporter.**

**Cllr Blackmore asked about postal options for the responses. Cllr Al-Hamdani confirmed freepost, email the Clerk at SPC, or post to the Civic Hall Council Offices.**

**5, Next Steps**

**Cllr Al-Hamdani advised that at the end of June meeting (date to be arranged) the responses would be shared and any amendments needed to the Plan and documents would be discussed and actioned.**

**It would all then be sent for inspection; once this is complete the referendum will be arranged. This referendum cost will be covered by OMBC.**

**The meeting 25th April will not be required for the Neighbourhood Plan, next meeting 30th May.**

**Cllr Al-Hamdani thanked everyone for all their commitment to the project. Attendees thanked Cllrs Al -Hamdani and Beeley for all their hard work and commitment over the years.**

**9, Items for the next agenda**

Update on consultation responses

Next Steps

**Next meeting: 30th May 2024 @ 09.30hrs**